

Lender Electronic Assessment Portal (LEAP)

The **Lender Electronic Assessment Portal** menu option provides authorized FHA-approved lenders the ability to:

- establish and maintain cash flow account information,
- complete annual recertification, and
- manage institution/branch and lender profile information

To access the **Lender Electronic Assessment Portal** function, sign on to the FHA Connection, select **Lender Functions** from the **Main Menu** page, and then select **Lender Electronic Assessment Portal** (Figure 1).

The figure illustrates the steps to access the Lender Electronic Assessment Portal (LEAP) through the FHA Connection website. It consists of three sequential screenshots:

- Login Page:** Shows the 'FHA Connection' header and a 'Welcome' message. Below the message are input fields for 'User ID' and 'Password', and a 'Sign on' button. A callout box points to the 'Sign on' button with the text: "Click to enter your user ID and password to sign on to the FHA Connection".
- Main Menu:** Shows the 'FHA Connection' header and a navigation menu. The 'Lender Functions' option is highlighted. A callout box points to this option with the text: "Select Lender Functions".
- Lender Functions Page:** Shows the 'Lender Functions' page with a list of options: 'Application Coordinators', 'Lender Electronic Assessment Portal', 'Lender Insurance Acknowledgment', 'Lender Insurance Contact', 'Lender Insurance History', and 'TOTAL Scorecard Acknowledgment'. The 'Lender Electronic Assessment Portal' link is highlighted. A callout box points to this link with the text: "Click link to access LEAP functions".

Figure 1: Accessing the Lender Electronic Assessment Portal (LEAP) page

Additional LEAP information is available at:

https://www.hud.gov/program_offices/housing/sfh/lender/SFH_Lenders_LEAP

Or, you may select the Help link that is provided on the displayed LEAP page.